



**FAR NORTHEAST TRAINING BOARD (FNETB)**  
your **Local Employment Planning Council**

---

**COMMISSION DE FORMATION DU NORD-EST (CFNE)**  
votre **Conseil Local de Planification de l'Emploi**

# Directory of Employment, Training, Business and Related Services

in the Kirkland & District Community  
Development Corporation Region



October 2016



**FAR NORTHEAST TRAINING BOARD (FNETB)**  
your **Local Employment Planning Council**

---

**COMMISSION DE FORMATION DU NORD-EST (CFNE)**  
votre **Conseil Local de Planification de l'Emploi**

FAR NORTHEAST TRAINING BOARD (FNETB)  
1425 Front Street, P.O. Box 2198, Hearst, ON P0L 1N0  
Telephone: 705.362.5788 or 800.530.9176

[www.fnetb.com](http://www.fnetb.com)



The information presented in this document is current at the time of printing.  
This directory is also available online at [www.fnetb.com](http://www.fnetb.com)

## **DIRECTORY OF EMPLOYMENT, TRAINING, BUSINESS AND RELATED SERVICES**

In an effort to support local service coordination, the Far Northeast Training Board (FNETB) is pleased to provide this local directory. It is design to provide a listing of employment, training and related services in the Kirkland Lake & District Community Development region.

The information contained in this document is current at the time of its publication. The FNETB will update the directory annually. Any changes or additions that are required beyond the annual update will be made if/when requested by service providers.



Société de développement communautaire  
**Kirkland & District**  
Community Development Corporation  
Une Société d'aide au développement des collectivités  
A Community Futures Development Corporation



## Table of Content

<b>EMPLOYMENT SERVICES</b>	<b>6</b>
District of Timiskaming Social Services Administration Board	6
Employment Options Emploi	7
Community Living – Kirkland Lake	8
Service Canada	9
Professions North * Nord	9
Temiskaming Native Women’s Support Group	9
<b>TRAINING SERVICES</b>	<b>10</b>
Centre de formation des adultes Inc.	10
Literacy Council of North Timiskaming	10
Contact North   Nord	11
Northern College	12
<b>BUSINESS SERVICES</b>	<b>13</b>
Kirkland & District Community Development Corporation	13
Englehart Economic Development	13
Ministry of Northern Development and Mines	14
Paro Centre for Women’s Enterprise	14
Enterprise Temiskaming	15
<b>RELATED SERVICES</b>	<b>16</b>
<i>Addiction Services</i>	<b>16</b>
Al Anon Family Group	16
Matachewan First Nation’s National Native Alcohol and Drug Abuse Program	16
Northern Treatment Centre	17
Timiskaming Health Unit	17
<i>Crisis / Helplines</i>	<b>18</b>
<i>Daycare Services</i>	<b>19</b>
Englehart and Area Child Care Centre	19
Garderie Francofleur et miel	19
Keepers of the Circle	19
Kirkland Lake Day Care Centre	19
Second Street Daycare	19
Temiskaming Wee Care Day Care	19

<b><i>Food Banks</i></b>	<b>20</b>
Englehart and Area Food Bank	20
The Salvation Army – Kirkland Lake	20
<b><i>Housing</i></b>	<b>20</b>
District of Timiskaming Social Services Administration Board	20
<b><i>Settlement / New Comers Services</i></b>	<b>21</b>
Timmins & District Multicultural Centre	21
<b><i>Mental Health</i></b>	<b>21</b>
Canadian Mental Health Association	21
<b><i>Social Assistance</i></b>	<b>22</b>
District of Timiskaming Social Services Administration Board	22
Ontario Disability Support Program (ODSP)	22

## DISTRICT OF TIMISKAMING SOCIAL SERVICES ADMINISTRATION BOARD

Website: [www.dtssab.com](http://www.dtssab.com)

29 Duncan Avenue North – Kirkland Lake

Phone: 705.567.9366

Fax: 705.567.9492



*District of Timiskaming  
Social Services Administration Board*  
*Conseil d'administration des services  
sociaux du district de Timiskaming*  
[www.dtssab.com](http://www.dtssab.com)

### Business Hours:

Monday to Friday 8:30 am to 4:30 pm

Assists Ontario Works participants by providing:

- Assistance in job searches and researching job ads
- Computer use and assistance to update résumés and write cover letters
- Employment counselling in various areas including preparing for interviews
- Information about other programs

Offers access to the following job search tools:

- Access to Service Canada Job Bank website
- Community Placement Program (for volunteer opportunities)
- Fax machine, phone and photocopier
- Information on the Enhanced Employment Placement Program (for paid employment and training)

## EMPLOYMENT OPTIONS EMPLOI

Website: [www.northernemployment.ca](http://www.northernemployment.ca)

Email: [kl.employmentservices@northern.on.ca](mailto:kl.employmentservices@northern.on.ca)



140 Government Road East  
Kirkland Lake

Phone: 705.567.9238

Toll Free: 877.667.9238

Fax: 705.567.9480

**Area Served:** Englehart, Kirkland Lake, Larder Lake, Matachewan & Virginiatown

### Business Hours:

Monday to Friday 8:30 am to 4:00 pm

### **Ontario Employment Services:**

- Provides comprehensive employment and job search services
- Offers assessment of skills, interest and experience
- Provides job search strategies, including résumé preparation
- Offers information about careers and occupations, local labour market, employment and training opportunities
- Coordinates on-the-job training, work experience
- Offers help in maintaining employment
- Provides information and referral to other employment and community services

### **Youth Job Connection:**

- Helping individuals break down barriers reach employment potential
- 15-29 year old residents of Ontario who are not working full-time and are out of or legally exempt from school
- Provide 60 hours of paid pre-employment training
- Placement opportunity upon completion of training
- Learn skills that focus on career decision making, employability, job search and job maintenance
- Become educated in dealing with finances, health and professionalism
- Summer component geared to students aged 15 to 18

## COMMUNITY LIVING – KIRKLAND LAKE

Website: [www.communitylivingkl.com](http://www.communitylivingkl.com)

51 Government Road West – Kirkland Lake



Phone: 705.567.9331

Fax: 705.567.5005

Business Hours:

Monday to Friday 8:00 am to 4:00 pm

- Operates as a community-based service provider that promotes citizenship, belonging, and equality of people who have an intellectual disability and their families.
- Focuses on community integration as well as participation in all aspects of community life.
- Provides advocacy, education and accommodation services.

## SERVICE CANADA

Ontario Northlands Telecommunication Building  
10 Government Road East – Kirkland Lake



Toll Free Information: 800.622.6232

Business Hours:

Monday to Friday 8:30 am to 4:00 pm



## PROFESSIONS NORTH | NORD

Website: [www.professionsnorth.ca](http://www.professionsnorth.ca)

330 Second Avenue – Suite 104 – Timmins

Phone: 705.269.1766 Ext: 11



Professions North (PNN) is an initiative of Laurientian University that assists employers with labour shortages, and internationally trained professionals (ITPs) in finding employment in Northern Ontario at no cost.

## TEMISKAMING NATIVE WOMEN'S SUPPORT GROUP



Website: [www.keepersofthecircle.com](http://www.keepersofthecircle.com)

Email: [info@keepersofthecircle.com](mailto:info@keepersofthecircle.com)

109 Burnside Drive – Kirkland Lake

Phone: 705.567.1133 Ext: 224

Fax: 705.567.1176

The Temiskaming Native Women's Support Group recruits trains and support Aboriginal women in accessing mining career opportunities through partnerships created with the mining industry.

## TRAINING SERVICES

### CENTRE DE FORMATION DES ADULTES INC.

4 Al Wende Avenue, 2<sup>nd</sup> Floor – Kirkland Lake



Phone: 705.567.3229

Fax: 705.567.3229

#### Business Hours:

Monday to Thursday	8:30 am to 4:00 pm
Friday	8:30 am to 12:00 pm

- Offers literacy, numeracy and essential skills services that help learners transition to their goal paths of employment, apprenticeship, secondary-school credits, secondary education or independence.
- Specialized services available to Francophone community.

### LITERACY COUNCIL OF NORTH TIMISKAMING



Email: [lcntaac@hotmail.com](mailto:lcntaac@hotmail.com)

140 Government Road East – Kirkland Lake

Phone: 705.567.2131

Fax: 705.567.3320

#### Business Hours:

Monday to Thursday	8:30 am to 4:00 pm
Friday	9:30 am to 3:30 pm

- Offers literacy, numeracy and essential skills services that help learners transition to their goals of employment, apprenticeship, secondary school credit, post-secondary education or independence.

## CONTACT NORTH | CONTACT NORD

Website: [www.contactnorth.ca](http://www.contactnorth.ca)

### **Contact North**

Ontario's Distance Education  
& Training Network

### **Contact Nord**

Le réseau d'éducation et de  
formation à distance de l'Ontario

#### **Englehart Site**

80 Seventh Avenue

Toll Free Number: 855.717.2183

Fax: 705.544.5466

#### **Kirkland Lake Site**

Email: [kirklandlake@contactnorth.ca](mailto:kirklandlake@contactnorth.ca)

140 Government Road East, Room G207

Toll Free Number: 855.717.2183

Fax: 705.597.5123

#### **Matheson Site**

422 Fourth Avenue - Matheson

Toll Free Number: 877.999.9149

Fax: 705.273.2862

#### **Wahgoshig Site**

R.R. #3 - Wahgoshig

Toll Free Number: 877.999.9149

Fax: 705.273.1054

- Offers students the opportunity to earn a certificate, diploma, degree, or upgrade their skills through online learning
- Provides access to more than 1,000 programs and 18,000 courses offered online by Ontario's public colleges, universities, literacy and basic skills and training providers.
- Offers personalized support, in your community, for:
  - Program and course information
  - Assistance with the application process
  - Exam invigilation
  - Personal encouragement and technical support

## NORTHERN COLLEGE



Website : [www.northern.on.ca](http://www.northern.on.ca)  
140 Government Road East – Kirkland Lake

Phone: 705.567.9291 Ext. 3606  
Fax: 705.568.8186

### Offers:

- Over 75 full-time, part-time, certificate, diploma, and apprenticeship programs and hundreds of in-class, web-base, and correspondence courses.
- Post-secondary and career-entrance preparation programs and academic upgrading.

### Northern Training Division

705.567.9291 Ext: 3624  
[training@northern.on.ca](mailto:training@northern.on.ca)

## BUSINESS SERVICES

### KIRKLAND & DISTRICT COMMUNITY DEVELOPMENT CORPORATION

Website: [www.kdcdc.com](http://www.kdcdc.com)  
Email: [manager@kdcdc.com](mailto:manager@kdcdc.com)



Société de développement communautaire  
**Kirkland & District**  
Community Development Corporation  
Une Société d'aide au développement des collectivités  
A Community Futures Development Corporation



23 Government Road East  
Kirkland Lake

Phone: 705.567.3331  
Toll Free: 800.297.7347  
Fax: 705.567.6565

The Kirkland & District CFDC works with area residents and communities to:

- Encourage and support small business.
- Encourage involvement, forward looking vision and positive outlook.
- Plan and facilitate action regarding changes, which will affect the region.

### ENGLEHART ECONOMIC DEVELOPMENT



Website: [www.englehart.ca](http://www.englehart.ca)  
Email: [englehart@ntl.sympatico.ca](mailto:englehart@ntl.sympatico.ca)

61 Fifth Avenue – Englehart

Phone: 705.544.2244  
Fax: 705.544.8737

Offers the following supports and services

- Access to government contracts
- Access to credit and financing resources
- Loan form preparation assistance
- Customized training
- Technical assistance on market research, marketing plans and business plans

## MINISTRY OF NORTHERN DEVELOPMENT AND MINES

Website: [www.mndm.gov.on.ca](http://www.mndm.gov.on.ca)



10 Government Road East  
Kirkland Lake

Phone: 705.568.4514

Fax: 705.568.4524

- Helps northerners build stronger, more prosperous economies and communities
- Promotes economic growth, investment and job creation in Northern Ontario
- Delivers and promotes Ontario government programs, services and information across the North, including:
  - Northern Ontario Heritage Fund Corporation (NOHFC) programs, such as the Northern Ontario Internship Program and Small Business Start-up Projects

## PARO CENTRE FOR WOMEN'S ENTERPRISE

Website: [www.paro.ca](http://www.paro.ca)

Email: [northeast@paro.ca](mailto:northeast@paro.ca)



20 Pine Street West  
Chapleau

Phone: 705.870.0354

PARO Centre for Women's Enterprise provides programs and services to women across Northern Ontario who are ready to start, grow or build new opportunities.

## ENTERPRISE TEMISKAMING

Website: [www.enterprisetemiskaming.ca](http://www.enterprisetemiskaming.ca)



40 Government Road  
Kirkland Lake

Phone: 705.672.5155  
Toll Free: 800.361.2281  
Fax: 705.672.2911

Enterprise Temiskaming is focused on providing support to start-up and small enterprises during their initial years of development and operation.

Entrepreneurs are provided with easy access to business consulting services and information covering management, marketing, technology and financing. Enterprise Temiskaming offers first-stop convenience for a wide variety of support resources including:

- Free consultations with a qualified business consultant
- Step-by-step guidance on starting or growing a business
- Review of business plans
- Up-to-date information on funding programs, government services, and regulations
- Workshops and seminars
- Connections to mentoring and networking opportunities
- Internet and computer access for business research and planning

**AL ANON FAMILY GROUPS**

Toll Free Number: 888.425.2666

**Englehart meeting:**  
Good Shephard Church  
139 Second Avenue

Thursday – 7:00 pm



**Kirkland Lake Meeting:**  
Holy Name Hall  
37 Kirkland Street West

Wednesday – 7:30 pm

- Functions as a support group for individuals or families affected by someone's drinking
- Facilitates gatherings for groups of relatives or friends to share their experiences, strengths and hope
- Shares different tools that assist families to help themselves and the alcoholic indirectly, whether or not the individual is still drinking

**MATACHEWAN FIRST NATION'S NATIONAL NATIVE ALCOHOL AND DRUG ABUSE PROGRAM**

Website: [www.matachewanfirstnation.com](http://www.matachewanfirstnation.com)



1 Moyneur Avenue - Matachewan

Phone: 705.565.2230  
Toll Free: 866.781.4189  
Fax: 705.565.2585

**Business Hours:**

Monday to Friday 8:30 am to 4:00 pm

- Provides services and support for individuals and families struggling with addiction issues
- Offers Alcoholics Anonymous (AA) and Narcotics Anonymous (NA) meetings when required
- Provides transportation to all meetings and workshops upon request



## NORTHERN TREATMENT CENTRE

42 Second Street East  
Kirkland Lake

Phone: 705.567.7778  
Fax: 705.567.6664

### Business Hours:

Monday to Wednesday	9:00 am to 4:00 pm
Thursday	9:00 am to 4:30 pm
Friday	9:00 am to 1:00 pm
Saturday	9:30 am to 12:30 pm
Sunday	9:00 am to 1:00 pm

Provides services that identify, assess and treats substance abuse in the workplace and at home. Services offered:

- Medicated assisted treatment
- Individual counselling

## TIMISKAMING HEALTH UNIT



Website: [www.timiskaminghu.com](http://www.timiskaminghu.com)

### **Englehart Office**

81 Fifth Street

Phone: 705.544.2221  
Toll Free: 877.544.2221  
Fax: 705.544.8698

### Business Hours:

Mon to Fri 8:30 am to 4:30 pm  
1<sup>st</sup> Tue of the month 8:30 am to 8:00 pm

### **Kirkland Lake Office**

31 Station Road North

Phone: 705.567.9355  
Toll Free: 866.967.9355  
Fax: 705.567.5476

### Business Hours:

Mon to Fri 8:30 am to 4:30 pm

## **CRISIS / HELPLINES**

### **ASSAULTED WOMEN'S HELPLINE**

[www.awhl.org](http://www.awhl.org)

866.863.0511

### **DRUG & ALCOHOL HELPLINE**

[www.drugandalcoholhelpline.ca](http://www.drugandalcoholhelpline.ca)

800.565.8603

### **FEM'AIDE**

[www.femaide.ca](http://www.femaide.ca)

877.336.2433

### **KIDS HELP PHONE**

[www.kidshelphone.ca](http://www.kidshelphone.ca)

800.668.6868

### **LEGAL AID**

[www.legalaid.on.ca](http://www.legalaid.on.ca)

800.668.8258

### **MENTAL HEALTH HELPLINE**

[www.mentalhealthhelpline.ca](http://www.mentalhealthhelpline.ca)

866.531.2600

### **ONTARIO PROBLEM GAMBLING HELPLINE**

[www.problemgamblinghelpline.ca](http://www.problemgamblinghelpline.ca)

888.230.3505

### **TELEHEALTH**

866.797.0000

### **VICTIM CRISIS ASSISTANCE & REFERRAL SERVICES (VCARS)**

888.579.2888

## DAYCARE SERVICES

### **ENGLEHART AND AREA CHILD CARE CENTRE**

70 Eight Avenue – Englehart  
Phone: 705.544.2448 \*\* Fax: 705.544.1988

### **GARDERIE FRANCOFLEUR ET MIEL**

31 Churchill Drive – Kirkland Lake  
Phone: 705.568.6565 \*\* Fax: 705.568.6565

Business Hours: Monday to Friday 7:00 am to 6:00 pm

### **KEEPERS OF THE CIRCLE**

Website: [www.keepersofthecircle.com](http://www.keepersofthecircle.com)

109 Burnside Drive – Kirkland Lake  
Phone: 705.567.1133 \*\* Fax: 705.567.1176

Business Hours: Monday to Friday 7:00 am to 6:00 pm

### **KIRLAND LAKE DAY CARE CENTRE**

Email: [Daycare@tkl.ca](mailto:Daycare@tkl.ca)

117 Queen Street – Kirkland Lake  
Phone: 705.567.4225 \*\* Fax: 705.567.6371

Business Hours: Monday to Friday 7:00 am to 6:00 pm

### **SECOND STREET DAYCARE**

140 Government Road – Kirkland Lake  
Phone: 705.567.6930 \*\* Fax: 705.568.8186

Business Hours: Monday to Friday 7:30 am to 5:30 pm

### **TEMISKAMING WEE CARE DAYCARE**

80 Fourth Street – Englehart  
Phone: 705.544.2186 \*\* Fax: 705.544.2198

Business Hours: Monday to Friday 7:30 am to 5:30 pm

## FOOD BANKS

### ENGLEHART AND AREA FOOD BANKS

The Old Red School House \* 65 Sixth Avenue  
Phone: 705.961.0641

Business Hours:  
Friday 10:00 am to noon

### THE SALVATION ARMY – KIRKLAND LAKE

6 Sylvanite Avenue – Kirkland Lake  
Phone: 705.567.5877  
Fax: 705.567.3534

Business Hours:  
Monday 9:30 am to 11:30 am and 1:00 pm to 3:00 pm  
Friday 9:00 am to 11:00 am

## HOUSING

### DISTRICT OF TIMISKAMING SOCIAL SERVICES ADMINISTRATION BOARD



*District of Timiskaming  
Social Services Administration Board*  
*Conseil d'administration des services  
sociaux du district de Timiskaming*  
[www.dtssab.com](http://www.dtssab.com)

Website: [www.dtssab.com](http://www.dtssab.com)

29 Duncan Avenue North  
Kirkland Lake

Phone: 705.567.9366 Ext 2229  
Toll Free: 888.544.5555  
Fax: 705.567.1942

Business Hours:  
Monday to Friday 8:30 am to 4:30 pm

- Offers rent geared to income and market rent services
- Process applications, maintains waiting lists and identifies applicants for tenant selection
- Housing allowance and rent supplement units available
- Priority status available for victims of domestic violence
- Outreach services available for clients

## SETTLEMENT / NEW COMER SERVICES

### TIMMINS & DISTRICT MULTICULTURAL CENTRE



Website: [www.timminsmulticultural.ca](http://www.timminsmulticultural.ca)

119 Pine Street South, Suite 10 – Timmins

Phone: 705.269.8622

Toll Free: 877.890.0901

Fax: 705.269.8624

Practical assistance is provided to newcomers for the challenges of everyday life. Services include needs assessment and referral, consumer and community information, assistance completing government forms and assistance in the following area:

- Health issues, such as obtaining a Health Card and child immunization
- Education, such as school registration issues
- Housing
- Immigration and citizenship applications and classes
- Consumer information
- Job preparation skills
- Medical services
- Canadian law
- Interpreter and translation services (fees apply for translation)
- Settlement and orientation
- Community connections and mentoring
- Social events

## MENTAL HEALTH

### CANADIAN MENTAL HEALTH ASSOCIATION



Website: [www.cmhact.ca](http://www.cmhact.ca)

5 Kirkland Street West – Kirkland Lake

Phone: 705.567.9596

Fax: 705.567.5211

Business Hours:

Monday to Friday 8:30 am to 4:30 pm

- Provides community programs and services to individuals with mental illness
- Runs public education opportunities and campaigns to inform the community on mental health and mental illnesses

## SOCIAL ASSISTANCE

### DISTRICT OF TIMISKAMING SOCIAL SERVICES ADMINISTRATION BOARD



*District of Timiskaming  
Social Services Administration Board*  
*Conseil d'administration des services  
sociaux du district de Timiskaming*  
[www.dtssab.com](http://www.dtssab.com)

Website: [www.dtssab.com](http://www.dtssab.com)

29 Duncan Avenue North  
Kirkland Lake

Phone: 705.567.9366 Ext 2229

Toll Free: 888.544.5555

Fax: 705.567.1942

#### Business Hours:

Monday to Friday 8:30 am to 4:30 pm

#### **ONTARIO WORKS:**

- Provides short term financial assistance to individuals and families in need
- Offers Extended Health Benefits to qualifying individuals
- Provides information to recipients about participation requirements including seeking employment, basic education, volunteer work, or self employment

#### ONTARIO DISABILITY SUPPORT PROGRAM (ODSP)

Website: [www.mcass.gov.on.ca](http://www.mcass.gov.on.ca)



10 Government Road East, Suite 209 – Kirkland Lake

Phone: 705.567.3391

Toll Free: 800.461.4961

Fax: 705.567.5011

#### Business Hours:

Monday to Friday 8:30 am to 5:00 pm

- Offers financial assistance to individuals with disabilities and their families
- Offers benefits including prescriptions drugs, dental services and vision care
- Offers employment assistance to help find, keep and maintain a job